



Family Child Care Start-Up Grant Budget Planning

This worksheet is designed to guide a newly licensed Family Child Care (FCC) provider in planning for the use of their Family Child Care Start-Up Grant funds. As a grant recipient, it is your responsibility to make sure grant funds are spent within the following allowable spending categories below. The average costs allocated for each item are as follows:

Table with 2 columns: Budget Item, Cost. Rows include Quality Improvement Items (\$1,150), Fire related repairs and/or health and safety items (\$350), Lead and radon inspections (\$250), Average cost for liability insurance (\$250), and Total (\$2,000).

Plan your grant spending

The fillable worksheet below can be used to plan out use of your grant funds. Depending on when your business opened, you may choose to spend funds:

- "Now"- meaning, in the next month to open or keep your business running.
• "Later"- meaning, you may have already paid for some of the costs below and may choose to save the funds to be spent in the future.

For each of the allowable grant spending categories, ask yourself the following questions to determine if you need to allocate grant funds to the allowable spending category "Now" or "Later". If you check the item, add the cost in the grant cost column.



Rhode Island Department of Human Services

Family Child Care Start-Up Grant

Check the item below if "Yes"		Cost
Now		
<i>"Is this something I need to pay for in the next month to open or keep my business running?"</i>		
1	<input type="checkbox"/> Liability Insurance These are "need to have" expenses, as health and safety are essential to keeping your business open and operating.	\$
2	<input type="checkbox"/> Lead and Radon Inspections These are "need to have" expenses, as health and safety are essential to keeping your business open and operating.	\$
3	<input type="checkbox"/> Fire related repairs and/or health and safety items These are "need to have" expenses, as health and safety are essential to keeping your business open and operating.	\$
4	<input type="checkbox"/> Quality Improvement Items These are "nice to have" expenses, and are not required to keep your business open and operating. These expenses enhance your program's offerings.	\$
Later		
<i>"I've already paid for this expense. Do I need to save funds to pay for this item in the future?"</i>		
5	<input type="checkbox"/> Liability Insurance These are "need to have" expenses, as health and safety are essential to keeping your business open and operating.	\$
6	<input type="checkbox"/> Lead and Radon Inspections These are "need to have" expenses, as health and safety are essential to keeping your business open and operating.	\$
7	<input type="checkbox"/> Fire related repairs and/or health and safety items These are "need to have" expenses, as health and safety are essential to keeping your business open and operating.	\$
8	<input type="checkbox"/> Quality Improvement Items These are "nice to have" expenses, and are not required to keep your business open and operating. These expenses enhance your program's offerings.	\$
9	Grant Total Received	\$2,000
10	Add totals in rows 1-8. Enter the amount here:	
11	Subtract total in row 9 from total grant amount in row 10. Enter that amount here:	
Remaining funds may be spent "Now" for items related to "Quality Improvement Items" or saved for "Later" in any category.		